

Franklin County Meal Center – THE HUB

Job Title: Food Service Cook/Worker

Wage/Hour: \$9.00 hour; 4-5 hours daily; Monday - Friday

Reports to: Franklin County Judge or his designee

Benefits: Retirement through Texas County and District Retirement System (TCDRS)

Primary Purpose: Prepare and serve appropriate quantities of food to meet menu requirements. Maintain high standards of quality in food production, sanitation and safety practices.

Qualifications: Pass background check and get certified as a food handler

Special Knowledge/Skills: Ability to understand food preparation and safety instructions, prepare menus and food order, working knowledge of kitchen equipment and food production procedures, ability to operate large and small kitchen equipment and tools; ability to perform basic arithmetic operations.

Experience: None required but preferred

Major Responsibilities and Duties:

Food Preparation and Serving: Prepare quality food according to a planned menu, serve food according to meal schedules and procedures, practice and promote portion control and proper use of leftovers, supervise storage and handling of food items and supplies, and maintain a clean and organized storage area.

Safety and Sanitation: Operate tools and equipment according to prescribed safety standards. Follow established procedures to meet high standards of cleanliness, health, and safety. Keep garbage collection containers and areas neat and sanitary. Correct unsafe conditions in work area and report any conditions that are not correctable to Judge Scott Lee or his designee immediately. Maintain personal appearance and hygiene.

Any other duties that may become evident during the course of operation.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors: Continual standing, walking, pushing and pulling; frequent stooping, bending, kneeling and climbing (ladder), moderate lifting and carrying; moderate exposure to extreme hot and cold temperatures.