

**Request for Proposals (RFP) for  
American Rescue Plan (ARP) of 2021  
Grant Administration**

August 23, 2021

Re: Franklin County Request for Proposals for Proposed American Rescue Plan (ARP) of 2021  
Grant Administration

Dear Management Service Providers:

Attached is a copy of the County's Request for Proposals for management services for the American Rescue Plan (ARP) of 2021 from the U.S. Department of Treasury to be administered by the Texas Division of Emergency Management (TDEM) and/or other state agency. Franklin County is seeking the services of qualified management service providers to assist in the overall management of its ARP allocation activities.

Multiple contracts may be awarded as a result of this solicitation. The County will consider dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises.


The submission requirements for this proposal are also included on the attached Request for Proposal (RFP) form. Please submit an email of your proposal to [mwhite@co.franklin.tx.us](mailto:mwhite@co.franklin.tx.us) and four (4) hard copies of your proposal of services and a statement of qualifications for the proposed services to:

Marla White, County Auditor  
200 N. Kaufman Street  
Mt. Vernon, TX 75457  
[mwhite@co.franklin.tx.us](mailto:mwhite@co.franklin.tx.us)

The deadline for submission of proposals is **9:00 AM on September 24, 2021**. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Proposals received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. Proposals will be opened at a Regular Meeting of the Franklin County Commissioners Court on September 27, 2021.

Franklin County is an Affirmative Action/Equal Opportunity Employer. The County reserves the right to negotiate with any and all individuals or firms that submit proposals, as per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards. Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit proposals.

Sincerely,

  
Marla White, County Auditor